

ALAMEDA COUNTY MEDICAL CENTER



*Highland Campus-Fairmont Campus
John George Psychiatric Pavilion
Ambulatory Healthcare Services*

ADDENDUM No. 7 To RFP No. ACMCRM06B For

PER DIEM & EXTENDED PLACEMENT CLINICAL SERVICES

Calendar of Events

1. The Response Due date has been changed to **Before 3:00p.m. on January 23, 2009**. All other dates remain unchanged.

Event	Date
Addendum #7 Issued	January 14, 2009
*Response Due	BEFORE 3:00p.m. on January 23, 2009
Contract Start Date	Upon completion of review of response and receipt of Acceptance of Award Letter

Questions and Answers to Written and Verbal Questions

- Q. Section 3.B states “Contractor and its employees shall not engage in recruitment activity when providing services.” Does this mean agencies shall not recruit ACMC staff? Or no recruitment activity at all?
- A. No recruitment activity is be allowed by Contractor while performing services at ACMC.
- Q. Section III.A.2., fourth and fifth bullets. If this bid is for travel providers, would ACMC revise to state that the penalty only applies if a specific provider has been confirmed for the assignment, not just that we have received the request?
- A. Please refer to Addendum B6, Page 6, #13 for explanation
- Q. Section III.B. Will ACMC revise to specify that the agency is only agreeing to this for ACMC employees rather than limiting us from performing any recruitment activity? Also, can Agencies add language with the exception should such employees contact us on their own?
- A. No recruitment activity is be allowed by Contractor while performing services at ACMC.

- Q. Section III.E. Please confirm this is per diem language and not for travel providers.
A. Per diem staff
- Q. Section III.F. Can agencies use their currently contracted source for background checks, instead of ACMC's designated company?
A. Yes. This is acceptable.
- Q. Section III.G.3 Will ACMC provide a copy of their in-service standards for review.
A. This information will be provided to the agency upon award of contract.
- Q. Section III.G.6 Does this section refer to Exhibit D or Exhibit L rather than Exhibit F? Various agencies currently use NurseTesting.com or CEU4U.com for competency testing; will ACMC accept their validated testing programs?
A. Upon award of contract, agency will be required to complete ACMC's competency testing . Extended placement nurses will be required to attend hospital orientation in Which they will receive a complete instruction on inservice standards.
- Q. Section III.O. How much lead time is allowed for travel providers vs. the 2 hours prior to reporting time which appears to be per diem language?
A. 1. Per diem staff – 2 hours
2. Travelers – Travelers will have established start dates
- Q. Section III.O.3.a,b. How much lead time is allowed for travel providers? Will this apply to travel nurses as well as travel allied health providers?
A. Travelers will have established start dates. This applies to allied health providers as well.
- Q. Section III.O.3.c. Can ACMC cancel a confirmed travel assignment, prior to start date, if staff is not required? If so, within what period may ACMC cancel without penalty? Does this apply to travel staff already on assignment?
A. ACMC rarely cancels staff prior to a start date. If this occurs, there is no penalty to ACMC. This applies to staff already on assignment.
- Q. Section III.O.3.d. Does this apply to travel nurses and allied health providers?
A. Yes
- Q. 12. Section III.P.4 - 10. What are the cancellation terms for travel providers?
A. Refer to RFP, Section III, Paragraph R, pages 12 - 14
- Q. 13. Section III.S.7, 10. Will ACMC process invoices weekly and issue payment weekly in accord with California law requiring weekly payment to providers?
A. ACMC shall process monthly and issue a check for the total amount of the invoice within forty-five (45) days. Payment will only be made upon complete satisfactory receipt of product and performance of services. The timing of our incoming receipts and scheduling of our payments are not congruent, creating a very slow pay situation. ACMC will process outstanding payments as deposits are received. ACMC will honor all commitments to our vendors.

- Q. Section III.S.8. Will ACMC add provisions for interest and attorney's fees?
A. No
- Q. Section VII B. How many copies of the proposal are required? How many CDs of the proposal are required.
A. Refer to Section VII., Submittal of Bids. Only one copy of the CD is required.
- Q. Section XVI.A. Will ACMC pay out of pocket expenses for travel and housing costs incurred when travel assignments are confirmed and then canceled within 15 days of start?
A. ACMC does not pay out of pocket expenses. The maximum rates that ACMC will pay are inclusive.
- Q. Section XIX.A. Are we eligible to respond to this RFP if we only provide travel nurse and allied staffing services? We have been in supplemental healthcare staffing business for 30 years.
A. Yes
- Q. Exhibit A, section 7. Does this section apply to travel providers or does this only apply to goods rather than supplemental staffing services?
A. This section refers to goods
- Q. Exhibit G, Section 6.b. Does this section apply to travel or supplemental healthcare staffing services?
A. This applies to both travelers and supplemental healthcare staff
- Q. Can you explain the reasoning behind the last 2 bullets on Pg 4 III A. 2.?
A. It is expected that all approved registry providers meet the needs of ACMC. If an order has been placed and confirmed, and the clinician is sent to another facility, a penalty will be imposed if another qualified candidate has not been provided to ACMC within the established timelines. Please refer to Addendum #6B for additional information regarding this subject.
- Q. Please clarify. Is ACMC stating that if agency submits a candidate to ACMC that takes an assignment elsewhere because we offer higher compensation, that ACMC will penalize the bidder? Compensation packages are based on several different factors, primarily being Bill Rate and Location due to costs in housing.
A. It is expected that all approved registry providers meet the needs of ACMC. If an order has been placed and confirmed, and the clinician is sent to another facility, a penalty will be imposed if another qualified candidate has not been provided to ACMC within the established timelines. Please refer to Addendum #6B for additional information regarding this subject.
- Q. Please clarify that ACMC's definition of "Extended Placement Clinical Services" applies to 13 week travelers? If not, please advise what it refers to.
A. Extended Placement refers to a 13 week assignment.